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BlueCielo ECM Solution – Amsterdam, 15-19 March 2010

HOTEL RESERVATION FORM

Please send this form to Hotel Okura Amsterdam **before: Monday 15 February 2010**

IMPORTANT: Please read the following information before completing this form:

- The special conference rate applies only for reservations made with this hotel reservation form.
- Reservations can only be confirmed with a credit card number with valid expiry date.
- In order to avoid late cancellation charges, cancellations must be done in writing by 4pm (16.00 hrs.) forty-eight hours prior to arrival. In case of a no-show or a cancellation within the cancellation period, the full reservation value will be charged. When you cancel by phone, Hotel Okura Amsterdam will give you a cancellation number as confirmation of your cancellation.
- If you check out prior to the booked departure date, Hotel Okura Amsterdam will be entitled to charge you the full reservation value.
- The number of rooms held for conference participants is limited. There is no guarantee of price or availability. After **Monday 15 February 2010**, remaining rooms will be released and the conference rate is not valid anymore. **You are advised to book accommodation as early as possible.**

= Please type =

Family name: _____ First name: _____
Organisation: _____
Position in Organisation: _____
Address: _____
Country: _____ E mail: _____
Telephone: _____ Fax: _____

Would like to make the following reservation in Hotel Okura Amsterdam:

Deluxe room for single use at € 195,00 per room per night

Supplement for double occupancy € 35,00

The above-mentioned rates are per room per night including VAT , including Breakfast in front of your conference room but excluding 5% city tax. Our luxurious breakfast buffet will be served at the restaurant for Euro 29,50 per person and day.

Arrival date: _____ Arrival time: _____
Departure date: _____

GUARANTEE:

Reservations can only be confirmed with a credit card number with valid expiry date.

VISA MasterCard American Express Diners Club
Card number: _____ Valid until: _____ / _____

Card holders name: _____

Signature: _____ Date: _____

Booked by: _____ Date: _____

= Incomplete forms might cause delay =

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